

FROM (DEPT/ DIVISION): Planning Department

SUBJECT: Consultant Contract for Transportation Development Plan

<p>Background: Umatilla County has received 5304 grant funds to contract for a consultant to develop a Transportation Development Plan for the County's and region's transit needs. Additionally, the County Commissioners previously allotted matching funds for this planning effort in the 2021-2023 STIF formula fund.</p> <p>A request for proposals was issued on January 3, 2022. Umatilla County received two proposals from: Fehr & Peers and Kittleson & Associates.</p> <p>A small group including County Transit Staff, a representative from Kayak, and the STIF Committee Chair evaluated and scored the two proposals. Fehr & Peers had an average score of 4.46/5 and Kittleson & Associates had an average score of 4.73/5.</p> <p>Both proposals were of similar cost, timeframe and product however, Kittleson has a wealth of local knowledge on transportation and transit in Umatilla County. The recommendation is to award the contract to Kittleson.</p>	<p>Requested Action:</p> <p>Award the contract for the development of the Transportation Development Plan to Kittleson & Associates.</p>
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ATTACHMENTS:

Date (3/2/2022)

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Human Resources (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:
 Megan Davchevski; Robert Waldher

Needed at Meeting:

Scheduled for meeting on: March 2, 2022

Action taken:

Follow-up: